Standardized Data Elements for Data Sharing
Preliminary List
MCJISP Standards Subcommittee — November 21, 2002

Data/Data Group[1]	Sub-elements	Source[2]	Definition	Type	Length[3]
Address	Employer Address	F	Address of employer of individual on record	VARCHAR	
	Last Known Address	M	Last known address, either physical or mailing, of individual on record	VARCHAR	
	Mailing Address	New	Mailing address of the individual on record	VARCHAR	
	ORI Address	F	Address of ORI	VARCHAR	
	Physical Address	F, N	Physical address of individual on record	VARCHAR	
	School Address	New	Address of school attended individual on record	VARCHAR	
Aliases		F, M	Other names used including maiden names	VARCHAR	
BA Test Given		N	Blood/Alcohol test given	CHAR	
BA Test Refused		N	Blood/Alcohol test refused	CHAR	
Caution		F, M	Cautionary information on an offender	VARCHAR	
Charge	Charge Disposition	JTF	Action taken by law enforcement agency and/or a prosecutor with regard to a charge	VARCHAR	
	Charge Name	JTF	Text describing the charge	VARCHAR	
	Charge Statute	JTF	Statute reference for the charge	VARCHAR	
	Charge Sequence Number	JTF	Sequentially assigned number given to the charge for tracking purposes; could be used for the count or counts	VARCHAR	
	Charge Severity Code	CHRS	Severity code for the charge	VARCHAR	
Citizenship		F	Citizenship of individual on record	VARCHAR	
Court	Court Action Date	New	Date on which the court disposed of a case	DATE	
	Court Disposition	JTF	Judicial action with regard to a charge	VARCHAR	

[1] Data Groups are broken down into sub-elements if there are at least two sub-elements. Items that are not easily grouped under one definition are allowed to stand on their own.
[2] M: MANS Sheet
  F: Fingerprint Card
  N: NTA/Complaint
  CHRS: MTDOJ Central Repository
  JTF: Joint Task Force Standard Rap Sheet/XML Data Dictionary
[3] Length limitations have not been established yet.

Data/Data Group[1]	Sub-elements	Source[2]	Definition	Type	Length[3]
	Court Name	New	Name of the court of jurisdiction	VARCHAR	
Crash Indicator		N	Indicator that an incident involves a vehicular crash (Yes/No Indicator)	CHAR	
D or N		N	Day or night indicator for an incident	CHAR	
Date	Date of Appearance	N	Date on which an individual is scheduled to appear in court	DATE	
	Date of Arrest	F	Date on which an individual was arrested	DATE	
	Date of Birth	F, M	Date of birth of individual on record	DATE	
	Date of Offense	F, N	Date on which an offense occurred	DATE	
	Dismissed Date	M	Date on which a charge was dismissed	DATE	
Det #		N	Highway Patrol detachment number	VARCHAR	
Docket Number		N	Unique identifier assigned to a case by a court for tracking purposes	VARCHAR	
DOT or ICC #		N	Department of Transportation or Interstate Commerce Commission identification number	VARCHAR	
Driver License	Driver License Number	N	Driver license number of the individual on record	VARCHAR	
	Driver License State	N	State in which a driver license was issued	VARCHAR	
	Driver License Expiration Date	N	Date on which a driver license expires	DATE	
Employee ID #		N	Employee number of officer	VARCHAR	
Employer		F, M, N	Employer (name of business) of individual on record	VARCHAR	
FBI No.		F	Unique identifier assigned by the FBI to an individual based on fingerprints	VARCHAR	
Juvenile Record		F	Indicator that the record belongs to an individual that is considered a juvenile under the law	CHAR	
Local Identification Number[4]	Arrest Case Number	JTF	Local identification or reference number for the arrest	VARCHAR	
	Citation Number	M(new)	Citation number for the case	VARCHAR	
	OCA	F, JTF	Agency case number or Offense Case Number	VARCHAR	

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[4] The original source for this data group is the Local Identification Number field on the Fingerprint card. The Court Document Number could be included here but it is typically not on the fingerprint card. Arrest Case Numbers, which can be different from OCA depending on the type of local RMS used, and Prosecutor Case Numbers are unique numbers that may be used in local RMS.

Data/Data Group[1]	Sub-elements	Source[2]	Definition	Type	Length[3]
	Prosecutor Case Number	JTF	Local identification or reference number for the prosecution case	VARCHAR	
Location Code		N	Numeric identifier for location of offense	VARCHAR	
Location of Offense		N	Location where offense occurred	VARCHAR	
MANS Number		M	Unique identifier assigned to an arrest event and used to link subsequent events in the criminal history cycle	VARCHAR	
Name	Name of Offender	M, N	Name of the individual of record	VARCHAR	
	Name of Official Taking Prints	F	Name of the official taking the fingerprints on the record	VARCHAR	
	Name of Person Fingerprinted	F	Name of person being fingerprinted (typically used for applicants)	VARCHAR	
Occupation		F	Occupation of individual of record	VARCHAR	
ORI		M, N	Originating agency code assigned to a criminal justice agency	NUMBER	
Other Images Available	Photo	F	Indicator that a photograph of the offender is available	CHAR	
	Palm Prints	F	Indicator that palm prints of the offender are available	CHAR	
Personal Identification Numbers	Alien Registration Number	M	Unique identifier assigned by the INS to an alien	VARCHAR	
	Armed Forces Number	F	Unique identifier assigned to an individual in the Armed Forces	VARCHAR	
	Social Security Number	F, M	Social Security Number of the individual of record	VARCHAR	
Physical Characteristics	Sex	F	Gender of a person	VARCHAR	
	Race	F	Race of a person	VARCHAR	
	Height	F	Height of a person	VARCHAR	
	Weight	F	Weight of a person	VARCHAR	
	Eye Color	F	Eye color of a person	VARCHAR	
	Hair Color	F	Hair color of a person	VARCHAR	
	Skin Tone	F	Skin tone of a person	VARCHAR	
	Scars Marks Tattoos	F	Description of an individual's scars, marks and /or tattos	VARCHAR	
Place of Birth		F, M	Place of birth of the individual on record	VARCHAR	
Radar #		N	Assigned number to radar equipment	VARCHAR	
Reason Fingerprinted		F	Reason for fingerprinting (for applicant card)	VARCHAR	

Data/Data Group[1]	Sub-elements	Source[2]	Definition	Type	Length[3]
Reservation Number		N	Assigned code for Montana tribal reservations	VARCHAR	
Search Indicators	Search Consent Given	N	Indicator that consent was given for a search	CHAR	
	Search Consent Denied	N	Indicator that consent was denied for a search	CHAR	
	Search Warrant Issued	N	Indicator that a warrant was issued	CHAR	
State Identification No./SID		F, M	Unique identifier assigned to an individual by a state identification bureau	VARCHAR	
Telephone	Home Phone	N	Home telephone number of the individual of record	VARCHAR	
	Employer Phone	N	Employer telephone number of the individual of record	VARCHAR	
Total Appearance Bond Received		N	Amount of bond received from the individual of record	VARCHAR	
Traffic Stop Information		N	Free text description of the primary reason for a traffic stop	VARCHAR	
Uniform Violation Code		N	Code for the violation[5]	VARCHAR	
Vehicle License	Vehicle License Number	N	License number of vehicle	VARCHAR	
	Vehicle License State	N	State in which a vehicle is registered	VARCHAR	
Vehicle Type	Vehicle Make (including aircraft)	N	Vehicle make information	VARCHAR	
	Vehicle Color	N	Color of vehicle	VARCHAR	
	Vehicle Year	N	Year vehicle was manufactured	VARCHAR	
	Vehicle Model	N	Vehicle model information	VARCHAR	

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[5] The JTF/XML Data Dictionary has an Offense Code but does not include it in the Charge data group; consequently this element was left to stand by itself.